

## SAND HILL RIVER WATERSHED DISTRICT

August 1, 2000 Meeting Minutes

1. **Attendance:** Chairman Hanson called the August 1, 2000 meeting to order at 7:00 a.m. at the District Office. Other managers present were Bill Brekke, Jr., Stuart Christian, and Harold Vig. Others in attendance were Naomi Jagol-Administrative Assistant and Jim Larsen-Houston Engineering, Inc.
2. **Agenda Review:** No additional items were added to the agenda.
3. **Minutes:** **Motion** by Manager Vig to approve the minutes of the SHRWD regular Board meeting held on July 11, 2000 as mailed, **Seconded** by Manager Christian, **Carried**.
4. **Treasurer's Report:** In the absence of Wilkens, Jagol distributed the Treasurer's report. **Motion** by Manager Christian to approve the Treasurer's report as presented, **Seconded** by Manager Brekke, **Carried**.

Jagol reviewed the bills to be approved. **Motion** by Manager Brekke to approve and pay bills, **Seconded** by Manager Vig, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### 5. Project Reports:

- a. **Project #01, Bear Park:** Bear Park Township was contacted regarding placing gravel on the spillway to bring it back to the specifications that existed prior to the 1997 flood. The township will forward a bill for the gravel to the District which will be paid for from the FEMA funds received.
- b. **Project #03, Liberty Onstad Ditch:** Ray Christian was contacted regarding installing a crossing on the ditch. Christian estimated the work to cost at a maximum \$1,800.00 with the work to be done on an hourly basis. Discussions have occurred with MnDOT and it was agreed that a crossing should be constructed as soon as possible following the guidelines established by MnDOT.
- c. **Project #12, County Ditches 98 & 148:** Larsen stated that he would inquire whether re-seeding had been accomplished.

### 6. Upcoming Meetings and Other Business:

- a. **Ditch Maintenance:** Cattail and brush spraying on all ditches under the jurisdiction of the District was authorized at the previous monthly meeting. The District has contacted Bill Hadler, Polk County Weed Inspector, to do the spraying. Hadler estimated the cost to spray the ditches at approximately \$125.00 to \$200.00 per mile. Midwest Helicopter was contacted to spray the areas with limited access.

The board discussed spraying for trees on the ditch systems also. Following discussion, the board determined that the ditch systems should be sprayed for trees where necessary.

- b. **Onstad Township:** MnDOT surveyed the road and determined it be .6 feet higher than Highway 102. MnDOT suggested that the township construct a 75 to 100 ft. floodway by the crossing in order to keep water from overtopping Highway 102.

- c. Sidewalk Notice: The City of Fertile maintenance department discussed the issue of replacing the sidewalk along the building of the SHRWD office with Wilkens. Estimates will be obtained for board review.
- d. Ring Dike: Larsen stated that the bid opening for the Randy Hamre ring dike is scheduled for August 25, 2000. Two options will be considered. Option A will require a dike west of the township road. Option B will require a dike on top of the township road. The cost of the earthwork will be similar, however, installing gravel on the township road for Option B would likely cause this option to be slightly higher.
- e. Administrator's and Administrative Assistant's Monthly Reports: Jagol distributed and reviewed the monthly activity reports prepared for herself and Wilkens for the month of July.
- f. Computer Purchase: Jagol distributed a handout which included two estimates for a new computer along with a letter of recommendation from our computer consultant. She explained that one estimate was obtained from Gateway 2000, the company that the District has used for previous computer purchases. Another estimate was obtained from a local firm. She stated that the office staff would like to network the two office computers together in order to increase efficiency. The consultant advised that in order for the manufacturer to provide support for networking the computers, the computers must be of the same brand. The two bids were nearly identical, however, Gateway 2000 offered a 3-year on-site limited warranty program as opposed to a 1-year on-site program.  
  
**Motion** by Manager Brekke to purchase a new Gateway 2000, **Seconded** by Manager Christian, **Carried**.
- g. Landowner Dispute: Wilkens is preparing a letter to distribute to the affected parties in Onstad Township.
- h. Project Team Meeting: The next project team meeting is scheduled for August 8, 2000 at 10:00 a.m.

## 7. Permits:

- a. Four permits came before the Board for review:
  - 2000-28 Doug Chandler – Clean existing ditch in Vineland township, Sections 17 & 20. Board approved.
  - 2000-29 Jan Rude – Clean existing ditch in Vineland township, Section 17. Board approved.
  - 2000-30 Ray Baatz – Clean existing ditch and install culvert in Hubbard township, Section 10. Board approved.
  - 2000-31 Dragseth Farms, Inc. – Install culvert in Vineland township, Section 16. Board requested the District engineer to review and give recommendations. Discussion tabled.

- 8. **Adjournment**: The next regular meeting of the SHRWD will be 7:00 a.m. Tuesday, September 5, 2000. As there was no further business to come before the Board, the meeting was adjourned at 8:50 a.m.